



Quarter _____ Year _____

**APPLICATION FOR WAIVER OF TUITION AND FEES
FOR PERSONS 60 YEARS OF AGE OR OLDER**

CERTIFICATION

Name: Last: _____		First: _____		Middle: _____		Student Number (if known): W0 _____		Social Security Number: _____			
Date of Birth: _____		Address: Street: _____				City: _____					
Email Address (please print legibly): _____						State: _____		Zip: _____		Phone: () _____	
Are you a Washington State resident? (required) Yes No						Length of residence: (required) From (yr): _____ to: _____					
Driver's License No: _____ State _____											
Are you a U. S. Citizen? Yes No						If not a citizen enter Visa type or Resident Alien Number: _____					

LIMIT: TWO CLASSES PER QUARTER (fall, winter and spring only)

Course Reference # (CRN)	Department	Course Number	Credits	Grade Mode	Instructor's Signature <i>Required if auditing* or override* restricted</i>
				Graded Audit* Pass/No Pass	
				Graded Audit* Pass/No Pass	

*Auditing requires written permission of instructor—see “Auditing a Class” on next page

*If course requires permission, a signature or an override clearance is required

I certify that I have read the above conditions and that I am qualified for enrollment under the provisions of SHB 184.

Signature: _____

Date: _____

GENERAL REGULATIONS

Substitute House Bill 184 passed by the Washington Legislature in May of 1975, makes it possible for colleges and universities to waive, in whole or in part, tuition and fees for Washington residents who are sixty years of age or older. The Board of Trustees of Western Washington University, in response to this legislation, has authorized the President to waive tuition for qualified Washington residents fall, winter and spring quarters whether courses are taken for credit or audit. The waiver does not cover the cost of books or individual course fees, such as those for laboratory use, PE activity fees, or materials fees.

Beginning fall quarter 2015, a non-refundable quarterly service fee of \$25 will be charged to all persons using this waiver and registering for classes for grade or Pass/No Pass. Persons using this waiver who register to audit a class will be charged a non-refundable quarterly fee of \$5.

1. An individual must have a valid Washington driver's license or ID card, or other proof of residency.
2. An individual may not enroll for more than two main-campus courses per quarter (fall, winter or spring—tuition waiver does not apply to summer quarter). If you wish to enroll for more than two courses, you must pay regular tuition and fees for the quarter. It is not possible to enroll for two courses under SHB 184 and pay tuition for additional courses.

3. Enrollment is on a space-available basis, which means that registration under SHB 184 must *follow* registration for students paying regular tuition and fees. No registration or waitlisting prior to the first day of the quarter is allowed. **NO REGISTRATION IN FILLED CLASSES IS PERMITTED.** Further, registration in individualized courses is not possible except with payment of regular tuition and fees. These courses include, but are not limited to:
 - Independent study
 - Student teaching
 - Practicum
 - Thesis or research
 - Internships
 - Travel courses
 - Online courses
 - All self-supporting courses thru Extended Education
4. The deadline for submitting the waiver application and/or registering is 5 pm on Friday of the second week of the quarter. Tuition/fee waiver applications will not be accepted and tuition/fees will not be waived for any registration after the deadline. Full tuition, fees and late registration/add fees (\$12 per credit) will apply beginning Monday of the third week of the quarter.
5. An individual may not enroll under the provisions of this act if s/he plans to use the course credits for increasing credentials or salary schedule increases or intends to complete a degree from WWU. For example, a practicing school teacher may not enroll under SHB 184 if s/he will advance on a salary schedule as a result.
6. The University reserves the right to exclude, at its discretion, registration in certain programs and courses.
 - Registration in graduate-level courses is not allowed.
 - Courses in Everett-based programs are not eligible for the tuition/fee waiver.
7. It is the responsibility of the recipient of the Waiver of Tuition and Fees for Persons 60 Years of Age or Older to be aware of and adhere to the deadlines and restrictions of the Program. Individuals enrolling in this program are subject to all of Western's academic policies, regulations, and procedures, and to Western's code of conduct.

REGISTRATION STEPS AND WARNINGS

1. Complete this fee waiver form each quarter, providing proof of age and Washington residency (current Washington driver's license or ID required), and submit the form to the Registrar's Office after your registration is complete but prior to 5 pm on the second Friday of the quarter. Tuition/fee waiver applications will not be accepted or processed after the second Friday of the quarter.
2. The Over-60 Tuition Fee Waiver cannot be used for registration in filled courses and other types of courses listed above.
3. The tuition/fee waiver does not cover individual course charges such as textbooks or any course-required fees. If incurred, course fees must be paid by the payment deadline listed on the Registrar's Office home page under Calendars, [Dates and Deadlines](http://www.wvu.edu/registrar/calendars/important_dates_index.shtml). (http://www.wvu.edu/registrar/calendars/important_dates_index.shtml)
4. Register or get on waitlists on Web4U via MyWestern.

REGISTRATION MUST BE COMPLETED NO EARLIER THAN PHASE III (first week of classes) AND THE WAIVER APPLICATION CANNOT BE ACCEPTED LATER THAN 5 PM ON THE SECOND FRIDAY OF THE QUARTER.

AUDITING A CLASS

1. Auditors do not earn credits and, according to University policy, may not register for skills, activity, lab or performance courses such as physical education activities, laboratory courses, studio courses, languages or similar courses in which the content of the course requires active participation on the part of the student. Auditors cannot register for individualized courses such as independent study.
2. Auditors must have written permission from the instructor to audit a class and cannot register prior to the first day of the quarter. If registering after the second Friday of the quarter, the standard audit fee of \$10 per credit will apply.
3. Auditors do not participate in the class in any way, i.e., auditors do not participate in class discussion, write papers, take tests, or complete class projects. No grades are assigned; however, a WWU academic history is created.
4. Auditors wishing to enroll in self-supporting courses are not eligible for the waiver and should contact Extended Education (360-650-3308) for registration information.