WESTERN WASHINGTON UNIVERSITY
REGISTRAR'S OFFICE

DEGREE APPLICATION

DEGREE APPLICATION DEADLINES	FINAL DEGREE APPLICATION DEADLINES
$50 per degree billed to student account.	Subject to additional $45 late fee.
Winter 2021 .....October 2, 2020	Fall 2020 .....November 6, 2020
Spring 2021 .....December 4, 2020	Winter 2021 .....February 12, 2021
Summer 2021 .....March 12, 2021	Spring 2021 .....May 7, 2021
Fall 2021 .....June 4, 2021	Summer 2021 .....July 16, 2021

INSTRUCTIONS

1. Review your Degree Works in Web4U. Contact your department(s) for **major/minor evaluation(s)** a month prior to the deadline. Departments can approve evaluation in three different ways: (1) Note in Degree Works, (2) signed PDF of Degree Works or (3) scanned signed evaluation. If approved by Degree Works Notes, only a Degree Application needs to be submitted.
2. Fill out **Degree Application** in its entirety. To save your entries, "PRINT" as PDF after completing the form.
3. Submit **Degree Application** and any **signed major/minor evaluation(s)** *together* by email to DegreeEval@wwu.edu.

Exceptions: Fairhaven Students: Contact the main office of Fairhaven College of Interdisciplinary Studies
Off-Campus Extension Program Students: Contact your program support staff for deadlines and application packets

WWU Graduation Requirements:

- Minimum 180 credits
- Minimum 60 upper-division (300-400 level) credits
- Minimum 45 credits completed in residence (enrolled at WWU)
- Minimum of three writing proficiency (WP) points with a grade of C- or better
- Attend final quarter in residence (enrolled through WWU)
- Satisfied the GURs or ☐ have a DTA
- Western GPA of at least 2.00

THIS IS NOT YOUR COMMENCEMENT RESERVATION.

For commencement information please visit wwu.edu/commencement

- Commencement reservations are available during a student's **graduation quarter** and will guarantee your spot at the ceremony and guest tickets.
- The Commencement participation fee includes cap, gown, tassel and diploma cover, and is *separate* from the degree application fee.

Our Degree Evaluators will send a copy of your completed degree evaluation to your student email address.

Note: Incomplete applications cannot be processed. They will be returned and therefore may not meet the deadline.

Turn Over

WESTERN WASHINGTON UNIVERSITY - APPLICATION FOR A BACHELOR'S DEGREE

PRINT YOUR NAME (as you wish it to appear on your diploma)

STUDENT NUMBER
W

EMAIL After Graduation

PHONE (include area code)

GRADUATION QUARTER and YEAR

DIPLOMA ADDRESS (for mailing 6 to 8 weeks after close of quarter)
Street

FINANCIAL AID needs a copy for MAC Appeal?
YES ☐ **NO** ☐

City, State, Zip

Do you receive Veteran's Education Benefits?
YES ☐ **NO** ☐

MAJOR(s) Evaluation(s) attached ☐

MINOR(s) Evaluation(s) attached ☐

OFFICE USE ONLY

BA BS BAE BMUS BFA BSN AD BU ED FA FI HS HU SE UI IN

Major _____ Code _____ Catalog Term _____

Major _____ Code _____ Catalog Term _____

Minor _____ Code _____ Catalog Term _____

Minor _____ Code _____ Catalog Term _____

Entered by _____ Fees: Billed _____ Other _____

Cleared by _____ Magna Cum UHP Checked Diploma mailed _____

WESTERN WASHINGTON UNIVERSITY
REGISTRAR'S OFFICE

Requirements Remaining

- Review your Degree Works. List all courses remaining for your degree below, including the quarter you plan to take each course. This information will ensure greater accuracy of your official Degree Evaluation.
- If **uncertain of your exact schedule**, list the type of course you will take and credits required. Examples:
  - 300/400 level classes – 8 credits
  - Capstone – 4-5 credits
- Include outstanding incomplete courses (grades of K).
- Indicate courses that will be taken from a transfer school or through Western Online.

Current Quarter Courses	
Course Number (ex. SUBJ 101)	**Credits**
Writing Proficiency (WP):	
GUR:	
MAJOR:	
MINOR:	
ELECTIVES (to reach 180 total/60 upper-division credits)**:**	

Future Quarter Courses		
Course Number (ex. SUBJ 101)	**Credits**	**Quarter**
Writing Proficiency (WP):		
GUR:		
MAJOR:		
MINOR:		
ELECTIVES (to reach 180 total/60 upper-division credits)**:**		