



Name Change Request Form
For Current and Former Students

INSTRUCTIONS

To request that your student records at Western Washington University reflect a legal name change:

- 1. Complete and hand-sign this name change request form.
2. Gather legible copies of both of the following required documents:
- Government-issued photo ID (such as driver's license) reflecting your new name, and
- Social Security Card reflecting your new name
o A court order document may be provided instead of an SS card if you are not a financial aid applicant/recipient or a current student employee at WWU.
3. Send your completed name change request form with the required documents to the Registrar's Office.
- Mail/In-Person: Registrar's Office, 516 High St, OM 230, Bellingham, WA 98225-9008
- Email: RORrecords@wwu.edu
- Fax: (360) 650-7327

Date: _____

Student ID: W _____

Birthdate: _____

Email: _____

Phone: _____

CURRENT NAME

First: _____

Middle: _____

Last: _____

FORMER NAME: _____

I request that Western Washington University update my student records with my current name stated above. I take responsibility for the accuracy of the information provided on this form.
SIGNATURE (hand-sign): _____

Table with 2 rows and 3 columns: OFFICE USE ONLY, checkboxes for FA, HR, ADM, Date updated, Initials

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