



Replacement Diploma Order Form
For check and money order payments ONLY

This form is intended for hard-copy replacement/duplicate diploma ordering via check or money order only.
Online ordering and PDF diplomas are available through our website, registrar.wwu.edu/diplomas.

INSTRUCTIONS

1. Complete and hand-sign this diploma replacement order form.
2. Mail your completed form with a check or money order for \$45 per diploma ordered to:
 Registrar's Office
 Attn: Diploma
 516 High Street, OM 230
 Bellingham, WA 98225-9008

STUDENT INFORMATION

Full Name:	Birth Date:
Former Name(s):	Student ID/W#:
Email:	Phone:
Degree / Major / Year Awarded:	

Name to appear on diploma:

Due to the danger of identity theft, those wishing to change their first, middle, and/or last name on their diploma must provide clear copies of both:

- Government-issued photo ID
 - Either: Social security card OR court ordered document for your name change
- (Optional) Update my WWU records with my new legal name.

DIPLOMA INFORMATION

Number of replacements: ____ x \$45 = \$_____

Mail my diploma to:

Name:			
Address:			
City:	State:	Zip:	Country:

I will pick up my diploma in person at the Registrar's Office. Please notify me when it is ready.

(Optional) Special handling requests:

I affirm that I am the alum listed above and authorize Western Washington University to process my hard-copy replacement diploma order.	
SIGNATURE (hand-sign): _____	DATE: _____